

The Employer: Engineering Council

The Engineering Council holds the national Register of Engineering Technicians (EngTech), Incorporated Engineers (IEng), Chartered Engineers (CEng) and Information and Communication Technology Technicians (ICT *Tech*). It also sets and maintains the internationally recognised standards of competence and ethics that govern the award and retention of these titles. By this means it is able to ensure that employers, government and wider society, both at home and overseas, can have confidence in the skills and commitment of registrants. For more information visit:

www.engc.org.uk

From 1 January 2018, employers will be able to nominate the Engineering Council as the provider of quality assurance (known as External Quality Assurance or EQA) for engineering-related [Trailblazer Apprenticeships](#). The Institute for Apprenticeships (IfA) website sets out the quality assurance process for apprenticeships and how this will ensure quality, consistency and credibility: www.instituteforapprenticeships.org/quality/external-quality-assurance/

The Engineering Council is the most appropriate body to carry out quality assurance for engineering-related apprenticeships, because it currently licenses thirty five professional engineering institutions to carry out the assessment of individuals seeking registration, in accordance with required Engineering Council standards and prescribed processes. These standards apply across the profession, regardless of sector or discipline, making the Engineering Council the sole UK body that can assure consistency and quality of assessment of professional standards across the professional engineering institutions.

In line with the Engineering Council's role and remit, its activity will be limited to assessing professional competence and it will work in partnership with other bodies with expertise in occupational competence to carry out quality assurance for apprenticeships.

The role: Engineering Council External Quality Assurance Assessor

To deliver this exciting new piece of work the Engineering Council needs to recruit registered engineers with quality assurance experience. Working with the Licensing Manager, you will be responsible for undertaking external quality assurance of apprenticeships standards.

You will monitor and report on the performance of [Approved Awarding Organisations'](#) conduct of end-point assessments. This will require you to prepare, approve and present reports on your findings to various stakeholders.

Knowledge of UK-SPEC and experience in the process of registering engineers via a professional engineering institution is essential. You will also need to have knowledge of quality assurance processes and delivery of apprenticeships.

This role would suit experienced engineers wishing to provide consultancy service on a flexible basis.

How to apply:

To apply please download a job description and provide a CV and cover letter to Lucy Price, Engineering Council – eqa@engc.org.uk

Closing Date: 31 January 2018

ENGINEERING COUNCIL	
Role Profile	
Job title:	External Quality Assurance Assessor
Department	Licensing
Grade	D
Reporting To	Licensing Manager
Hours	As required
Location	Home-based
Date	February 2018
Role Purpose: <i>(This should be a short, top-level description of the role purpose.)</i>	
To provide External Quality Assurance (EQA) services for End Point Assessments in specified Engineering Apprenticeship Standards.	
Scope	
<i>Key tasks, responsibilities and quality standards in meeting department purpose/objectives</i>	
<ul style="list-style-type: none"> Undertake the External Quality Assurance (EQA) assessment role for End Point Assessments (EPA) within specified engineering Apprenticeship Standards 	

- Monitor and report on the performance of Approved Awarding Organisations in the course of fulfilment of their duties within EPA's
- Prepare, approve and present reports and recommendations of EQA findings to Employers, AAO's, Trailblazer Groups and other relevant interested parties
- Attend Engineering Council EQA Advisory Group (EQAAG) meetings (on request)
- Represent the Engineering Council at meetings to monitor the development of EPA plans in appropriate Trailblazer groups (on request)
- Participate in the review of the EQA policies and procedures
- Join and participate in working groups examining particular areas related to EQA activities
- Encourage and participate in the policy of continuous improvement and the dissemination of best practice
- Contribute to organisational competence for key stakeholders
- Conduct liaison and establish/build relationships with key stakeholders
- Participate in other activities, including projects, where directed (including certification to external standards)

Line management responsibilities	None
Delegated authorities	Will operate within delegations approved by the Licensing Manager
Internal contacts	EngC staff Board/Committee/Panel members.
External contacts	Professional Engineering Institution staff Professional Affiliate staff Professional Engineers and Technicians Members of the public Institute for Apprenticeships EQA partner organisations
Financial responsibility	Within delegations
Person specification:	

Including competencies, academic achievement, professional qualifications, skills, abilities, etc. needed for the role.

Role Competencies

- Knowledge of the requirements of UK-SPEC and the Engineering Council Registration Code of Practice (**Essential**)
- Knowledge and experience with EPA processes and operations (**Essential**)
- Knowledge and experience of quality assurance and continuous improvement (**Essential**)
- Knowledge and understanding of UK engineering profession (**Desirable**)
- Experience of working for a membership organisation or similar professional body (**Desirable**)
- Experience of working with committees (**Desirable**)

Qualifications

- Membership of an Engineering Council Licensed Member body
- Engineering Council registration